

Temple University Libraries  
Paley Library  
1210 Polett Walk  
Philadelphia, PA 19122

To Whom It May Concern:

It is with great pleasure that I write to you today to recommend Yan Wang for employment with your company.

Yan began working for the Digital Initiatives Department at Paley Library in October 2010. Since then, she has been involved in various digitization projects involving archival materials for the Special Collections Research Center at Temple University Library. Her duties have been the scanning and cataloging of materials for inclusion in our Digital Collections (<http://library.temple.edu/digitalcollections/>). Other projects she has worked on have included web editing with Drupal and photo retouching with Photoshop.

I have been Yan's supervisor since beginning my work at Temple University in October 2011. She is a highly dependable employee who brings maturity and thoughtfulness to each project that she works on. She has excellent attention to detail that will serve her well in any field.

This fall, Yan went above and beyond her duties to assist the Library in translating between Chinese and English for a visiting library director from China. In doing so, she demonstrated her strong communication skills and provided excellent service which reflected very positively on the staff and work of Paley Library and Temple University.

Yan has been a valued member of the Digitization Lab during her time here at Temple. I can recommend her work without reservation, and believe that she will be an asset to any organization.

Sincerely,

Doreva Belfiore  
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Digital Initiatives Department  
Temple University Libraries  
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